



## **Green Team Youth Leader**

**(Full-Time, Seasonal)**

### **Who We Are**

Groundwork Jacksonville's (GWJax) mission and operations are premised on the understanding that environmental conditions are inextricably linked to the economic and social health of a neighborhood. As a result, GWJax is committed to "changing places and changing lives" through on-the-ground projects that help to transform local communities.

### **What You Will Do**

GWJax is seeking individuals with experience in youth development to be responsible for the daily management and supervision of our Green Team Summer 2023 youth apprentices. Green Team Youth Corps is a national program that develops leadership and environmental stewardship in urban youth. Groundwork Jacksonville's Green Team Youth Corps, established in 2015, engages teens ages 13-18 from Jacksonville's urban core neighborhoods through a summer Apprenticeship and school year Fellowship. Apprentices work together and earn a stipend and service hours as they complete important projects in the community, learn valuable career and life skills, and explore natural areas and relevant topics. Learning themes include green infrastructure, environmentalism, life skills and career development, public art, stewardship, and community engagement. One Crew Leader is paired with a group of 10-11 Green Team youth apprentices and is assisted by a Youth Leader.

Along with a variety of hands-on neighborhood projects, each crew will spend time working in City of Jacksonville parks and National Park Service units within Jacksonville. For more information about the Green Team please visit <http://bit.ly/GreenTeamAbout>.

### **What We Seek**

We hold high expectations for our youth, and to reach their full potential we require our Team Leaders to be strong role models. Ideal candidates will possess enthusiasm for working with youth, a commitment to GWJax's mission, a strong work ethic, and a desire to work outdoors. Candidates must be team oriented and dependable, while following appropriate boundaries with teens. Candidates should be prepared to work with individuals with diverse life experiences, while acting as role models for professionalism, community engagement, respect, inclusion, and teamwork. While our organization is deeply committed to activating green space and stewardship through litter cleanups, green infrastructure, habitat restoration, and urban agriculture projects, we do not require you to be well-versed in these fields. Candidates should promote enthusiasm, engagement, and curiosity regarding subject matter and projects. We seek candidates who are open to learning and upholding the GWJax mission. You will report directly to the Youth Program Manager (YPM).

### **Youth Leader Responsibilities**

- Support the management of the Green Team youth under the guidance and supervision of a Green



Team Crew Leader and Youth Program Manager;

- Provide leadership and mentorship to Green Team youth;
- Promote and uphold a culture of mutual care and respect and excellence. Assist the Crew Leader in appropriately dealing with any disciplinary issues and zero-tolerance behaviors;
- Support the Crew Leader, Youth Program Manager, and guest instructors in facilitating and leading workshops and trainings– if interests and opportunities align, contribute ideas to curriculum and activities;
- Assist in the maintenance of a safe work environment at all times;
- Provide regular feedback on Green Team youth behavior and work performance;
- Supervise and facilitate day-to-day operations such as tool inventory, daily lunch making, etc.;
- Capture Green Team youth experience, projects, and activities via photo and video;
- Assist with weekly social media content creation related to the Green Team Apprenticeship Experience;
- Participate in at least once-weekly meetings with YPM and other staff;
- Thoroughly review run of show and curriculum in preparation for each program session;
- Assist with day-to-day operations such as tool inventory, daily lunch making, etc.;
- Assist with logistics for field trips, guest speakers, projects, activities with other partner organizations/youth groups;
- Complete specific record-keeping tasks such as tracking participation and volunteer work.
- Take part in training sessions to learn about GWJax, day-to-day protocol, youth leadership, and facilitation, and become familiar with the summer schedule;
- Potential opportunity to attend a week-long, all-expenses-paid to a National Park with Green Team Youth;

## **General Hours**

The general hours of Green Team summer apprenticeship programming are three-four days a week from 7 am - 3:30 pm, with some nights and Saturdays required. Youth Leaders' hours are from 7 am - 4 pm with a 30 minute lunch break. At least one day a week will be committed to office tasks such as data entry, activity planning, and staff meetings. 32-40 hours a week.

## **Qualifications**

### ***Required Qualifications***

- High school diploma or GED equivalent;
- Be at least 18 years of age;
- Be a citizen of the United States or legally authorized to work;
- Must possess a valid Florida driver's license;
- Basic computer skills, i.e. Word and Excel;
- Pass a Level Two background check;
- Current CPR & First Aid certification (training provided as needed prior to the start date)
- A current email address that is checked at least once a day;
- The desire and physical ability to do hard work in the outdoors, including hands-on projects and outdoor recreation activities;
- Ability to work effectively independently and as part of a team;
- Strong communication skills;
- Strong organization skills and ability to balance competing priorities and deadlines;
- Ability to act as an effective mentor and role model for youth, demonstrating professionalism, safety, and mutual respect;



- Experience or desire to work in multicultural settings;

### ***Preferred Qualifications***

- Experience in youth development, particularly work with teens;
- Demonstrated interest in program themes such as leadership development, environmental science, environmental education, and community service;
- Understanding of how to use Facebook and Instagram;
- Previous work experience in underserved community or Jacksonville urban core a plus;

**Compensation:** \$14-\$15/hr dependent upon experience. Receive training in leadership and outdoor skills and earn professional certifications in best practices (e.g. TBRI). Professional discounts on major outdoor gear brands.

**Employment Dates:** June 2 - Aug 7, 2023

**How To Apply:** Please email a resume and cover letter to Oscar Psychas, Youth Program Manager, at [oscar@groundworkjacksonville.org](mailto:oscar@groundworkjacksonville.org), with the subject line “Green Team Youth Leader.”

*Hiring Policy: Groundwork Jacksonville is an equal opportunity employer. We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation/identification, or any legally protected status. City of Jacksonville residents are strongly encouraged to apply.*



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