



Green Team Crew Leader Position (Full-Time, Seasonal)

Who We Are

Groundwork Jacksonville's (GWJax) mission and operations are premised on the understanding that environmental conditions are inextricably linked to the economic and social health of a neighborhood. As a result, GWJax is committed to "changing places and changing lives" through on-the-ground projects that help to transform local communities.

What You Will Do

GWJax is seeking individuals with experience in youth development to be responsible for the daily management and supervision of our Green Team Summer 2023 youth apprentices. Green Team Youth Corps is a national program that develops leadership and environmental stewardship in urban youth. Groundwork Jacksonville's Green Team Youth Corps, established in 2015, engages teens ages 13-18 from Jacksonville's urban core neighborhoods through a summer Apprenticeship and school year Fellowship. Apprentices work together and earn a stipend and service hours as they complete important projects in the community, learn valuable career and life skills, and explore natural areas and relevant topics. Learning themes include green infrastructure, environmentalism, life skills and career development, public art, stewardship, and community engagement. One Crew Leader is paired with a group of 10-11 Green Team youth apprentices and is assisted by a Youth Leader.

Along with a variety of hands-on neighborhood projects, each crew will spend time working in City of Jacksonville parks and National Park Service units within Jacksonville. For more information about the Green Team please visit <http://bit.ly/GreenTeamAbout>.

What We Seek

We hold high expectations for our youth, and to reach their full potential we require our Team Leaders to be strong role models. Ideal candidates will possess enthusiasm for working with youth, a commitment to GWJax's mission, a strong work ethic, and a desire to work outdoors.

While our organization is deeply committed to activating green space and stewardship through litter cleanups, green infrastructure, habitat restoration, and urban agriculture projects, we do not require Team Leader candidates to be well-versed in these fields. We seek candidates who are open to learning and upholding the GWJax mission.

Crew Leader Responsibilities

- Provide leadership and mentorship to Green Team youth under the guidance and supervision of the Youth Program Manager;
- Facilitate and lead training of Green Team youth;
- Maintain a safe work environment at all times;
- Promote and uphold a culture of mutual care and respect and excellence. Ensure that shared norms and appropriate behaviors are followed and appropriately deal with any challenging behaviors and disciplinary issues;
- Provide regular feedback on Green Team youth behavior and work performance;

- Facilitate guest instructors in facilitating and leading workshops and trainings– if interests and opportunities align, contribute ideas to curriculum and activities;
- Convey important logistical information (daily meeting times and locations) to Green Team youth and families;
- Purchase program supplies on a weekly basis on a budget provided by the Program Manager;
- Supervise and facilitate day-to-day operations such as tool inventory, daily lunch making, etc.;
- Assist with logistics for field trips, guest speakers, projects, activities with partner organizations;
- Capture Green Team youth experience, projects, and activities via photo and video;
- Assist with weekly social media content creation related to the Green Team summer apprenticeship experience;
- Manage Green Team youth attendance sign-in sheets and record keeping;
- Transport Green Team members as needed by both bicycle and by van for field trip purposes;
- Take part in a day-long, paid training session to learn about GWJax, day-to-day protocol, youth leadership, and facilitation, and become familiar with the summer schedule;
- Potential opportunity to attend a week-long, all-expenses-paid to a National Park with Green Team Youth;

General Hours

The general hours of Green Team summer apprenticeship programming are three to four days a week from 7:30 am - 3:30 pm, some nights and weekends required. Crew Leaders' hours are from 7 am - 4:00 pm with a 30 minute lunch break. At least one day a week will be committed to office tasks such as data entry, activity planning, and staff meetings.

Required Qualifications

- High school diploma or GED equivalent;
- Be at least 18 years of age;
- Be a citizen of the United States or legally authorized to work;
- Reliable vehicle to be used for weekly supply runs;
- Must possess a valid Florida driver's license;
- Basic computer skills, i.e. Word and Excel;
- Pass a Level Two background check;
- Current CPR & First Aid certification (training provided as needed prior to the start date)
- A current email address that is checked at least once a day;
- Ability to work effectively independently and as part of a team;
- Strong communication skills;
- Ability to effectively manage and mentor youth, building a culture of professionalism, safety, and mutual respect;
- Strong organization skills and ability to balance competing priorities and deadlines;
- The desire to do hard work in the outdoors, including hands-on projects and outdoor recreation activities;
- Experience or desire to work in multicultural settings;

Preferred qualifications

- Experience in youth development, particularly with youth ages 13-18. Ideal experience includes but is not limited to classroom teaching, running activities at a camp, club, or sport, or implementing a social service or environmental education program;
- Training in relevant fields such as education, social work, environmental studies/science, sociology, psychology;
- Training related to supporting youth needs such as trauma-informed care (e.g. TBRI, ACE-informed programming) or Youth Mental Health First Aid is a plus;



- Hands-on skills related to project areas: e.g. gardening and environmental restoration, bicycling, healthy eating, outdoor recreation and nature-based activities;
- Basic understanding of how to use Facebook and Instagram;
- Experience working with underserved youth populations;
- Previous work experience in Jacksonville urban core a plus;

Compensation: \$18-20/hr dependent upon experience. Receive training in leadership and outdoor skills and earn professional certifications in best practices (e.g. TBRI). Professional discounts on major outdoor gear brands.

Employment Dates: Approximately June 2 - Aug 7, 2023.

To Apply: Apply by emailing a resume and cover letter to Oscar Psychas, Youth Program Manager, at oscar@groundworkjacksonville.org, with the subject line “Green Team Crew Leader.” Submit a resume detailing your experience working with youth (particularly from the demographic we serve) and a cover letter describing why creating opportunities for youth to connect to nature/the environment and grow as leaders is important to you.

Hiring Policy: Groundwork Jacksonville is an equal opportunity employer. We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation/identification, or any legally protected status. City of Jacksonville residents are strongly encouraged to apply.



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