

Green Team Crew Leader Position (Full-Time, Seasonal)

Who We Are

Groundwork Jacksonville's (GWJax) mission and operations are premised on the understanding that environmental conditions are inextricably linked to the economic and social health of a neighborhood. As a result, GWJax is committed to "changing places and changing lives" through on-the-ground projects that help to transform local communities.

What You Will Do

GWJax is seeking individuals with experience in youth development to be responsible for the daily management and supervision of our Green Team Summer 2022 youth apprentices. The Green Team summer apprenticeship program is a 9-week educational stipend-paid leadership and conservation opportunity for 22 youth ages 13-18 years old in Jacksonville, Florida. Learning themes include green infrastructure, environmentalism, life skills and career development, public art, stewardship, and community engagement. One crew leader is paired with a group of 10-11 Green Team youth apprentices.

Along with a variety of hands-on neighborhood projects, each crew will spend time working in City of Jacksonville parks and National Park Service units within Jacksonville. For more information about the Green Team please visit <http://bit.ly/GreenTeamAbout>.

What We Seek

We hold high expectations for our youth, and to reach their full potential we require our Team Leaders to be strong role models. Ideal candidates will possess enthusiasm for working with youth, a commitment to GWJax's mission, a strong work ethic, and a desire to work outdoors.

While our organization is deeply committed to activating green space and stewardship through litter cleanups, green infrastructure, habitat restoration, and urban agriculture projects, we do not require Team Leader candidates to be well-versed in these fields. We seek candidates who are open to learning and upholding the GWJax mission.

Crew Leader Responsibilities

- Manage Green Team youth under the guidance and supervision of the Program Manager;
- Provide leadership and mentorship to Green Team youth;
- Facilitate and lead training of Green Team youth;
- Maintain a safe work environment;
- Provide regular feedback on Green Team youth behavior and work performance;
- Convey important logistical information (daily meeting times and locations) to Green Team youth and families;
- Purchase program supplies on a weekly basis on a budget provided by the Program Manager;
- Supervise and facilitate day-to-day operations such as tool inventory, daily lunch making, etc.;
- Assist with logistics for field trips, guest speakers, projects, activities with other partner organizations/youth groups;
- Capture Green Team youth experience, projects, and activities via photo and video;
- Assist with weekly social media content creation related to the Green Team summer apprenticeship experience;
- Manage Green Team youth attendance sign-in sheets and record keeping;
- Attend weekly staff meeting with Program Manager;
- Transport Green Team members as needed by both bicycle and by van for field trip purposes;

- Take part in a day-long, paid training session to learn about GWJax, day-to-day protocol, youth leadership, and facilitation, and become familiar with the summer schedule;
- Potential opportunity to attend a week-long, all-expenses-paid to a National Park with up to four Green Team youth.

General Hours

The general hours of Green Team summer apprenticeship programming are three to four days a week from 7:00 am - 3:00 pm, some nights and weekends required. Crew Leaders' hours are from 6:30am - 4:00pm with a 30 minute lunch break.

Qualifications

- Experience in youth development;
- High school diploma or GED equivalent required;
- Be at least 21 years of age;
- Be a citizen of the United States or legally authorized to work;
- Must possess a valid Florida driver's license;
- Be in good physical condition;
- Reliable vehicle to be used as transportation and for weekly supply runs;
- The desire to do hard work in the outdoors, including hands-on projects and outdoor recreation activities;
- Strong communication skills;
- Basic computer skills, i.e. Word and Excel;
- Basic understanding of how to use Facebook and Instagram;
- A current email address that is checked at least once a day;
- Strong organization skills and ability to balance competing priorities and deadlines;
- Ability to work effectively independently and as part of a team;
- Experience or desire to work in multicultural settings;
- Previous work experience in low-moderate income community or Jacksonville urban core a plus;
- Pass a Level Two background check;
- Current CPR & First Aid certification (training provided as needed prior to the start date).

Compensation: \$14.00 - \$16.00/hr. dependent upon experience. Receive skills training alongside youth. Professional discounts on major outdoor gear brands.

Employment Dates: Approximately May 31, 2022 - August 9, 2022; 32 - 40 hrs/wk

To Apply:

1. Please submit a resume detailing your experience working with youth between the ages of 13-18.
2. Please submit a cover letter, by email, describing why connecting youth to the natural environment is important to you.

Apply by emailing a resume and cover letter to Oscar Psychas, Green Team Program Manager, at oscar@groundworkjacksonville.org, with the subject line "Green Team Crew Leader."

Hiring Policy: Groundwork Jacksonville is an equal opportunity employer. We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation/identification, or any legally protected status. City of Jacksonville residents are strongly encouraged to apply.